

KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB
Tel: 07818626158 Email: clerk@kempsfordparishcouncil.net

NOTICE IS HEREBY GIVEN that the Annual Parish Council Meeting will be held on
Tuesday 21st May 2024 at 7.45pm at Kempsford Village Hall
The public and press are cordially invited to be present.

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions:
Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.



Teresa Griffin (Clerk)

15th May 2024

AGENDA

NOTE: Filming, photographing or audio recording of proceedings is allowed – Council asks that prior to the start of the meeting people notify the Clerk of their intention of record.

1. To elect a Chairman for the ensuing year. Elected Chairman to sign Declaration of Acceptance of Office.
2. To elect a Vice-Chairman for the ensuing year.
3. Councillors to make their Declaration of Acceptance of Office.
4. To remind Councillors to complete (or update where necessary) the Register of Interests form and return to CDC.
5. Apologies.
6. To approve the minutes of the last meeting of Council held 16th April 2024.
7. Matters arising.
8. Disclosure of member's interests.
9. Dispensation requests received
10. Questions from members of the public.
11. To receive a verbal report from Gloucestershire County Councillor if present.
12. To receive a report from District Councillors if present.
13. Review of Standing Orders.
14. To review and adopt new NALC Model Financial Regulations.
15. To review the Local Government Association (LGA) Model Councillor Code of Conduct
16. Review Banking and Investment arrangements for safety and efficiency.
17. To consider Council's eligibility to exercise the general power of competence in the future.
18. Review of the Council's Complaints Procedure and Publication Scheme.
19. Review of inventory of assets and inspection report.
20. Review and confirmation of arrangements for insurance cover in respect of all insured risks.
21. Review of Council's policies, procedures and practices in respect of GDPR and freedom of information.
22. To appoint members/representatives for committees and outside bodies:
 - Weymouth Trust
 - Cotswold Canal Trust
 - Highways & Footpaths
 - Flooding & water
 - Village Hall Committee
 - RAF Fairford
 - Planning
 - Quarries
 - Cross-County Partnership
 - Lakes by Yoo
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23. Renewal of Subscriptions
24. To agree dates for meetings until May 2025.
25. Propose plans for 2024/25
26. Planning items (if any):
27. Kempsford Parish Council:
 1. To consider updated proposed Footpath dedication at Coln Country Park
 2. To consider correspondence received (e-mailed)
 3. To receive update from meetings attended and working groups.
 4. Residents reports to Councillors.
28. Finance
 1. To receive and review Independent Auditor's Report.
 2. To receive and approve Finance Report, consisting of bank reconciliation and income/expenditure vs budget.
 3. To authorise payments to be made as per May schedule and retrospective authorisation of any payments made since last meeting as listed on Finance Report.
 4. To review and approve the Annual Governance Statement for the financial year ended 31st March 2024.
 5. To approve the financial accounts and Accounting Statements for the financial year ended 31st March 2024.
 6. To note the dates for the period of exercise of public rights (3rd June 2024 – 12th July 2024).
29. Clerks Report
30. Correspondence – by post – Members see appendix
31. To note date for next meeting – 18th June 2024 at 7.45pm at Kempsford Village Hall.